Self-Paced Learning

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Self-Paced Learning

Overview | Product Information | Campus Community Videos

Overview

This page contains available self-paced learning tools to increase end user knowledge. These tools are organized by the area to which they relate and should be used in conjunction with the available Product Information content.

> Additional learning materials and training opportunities are available from **Infinite Campus University**.

Videos

In order to watch the videos, users must have Adobe Flash Player 6.0.79 or later,but Flash Player 7 or later is recommended (http://www.adobe.com/go/getflash), and one of the following browsers:

- Windows: Internet Explorer 6 and later, Firefox 1.x and later, Safari 3 and later, Google Chrome, Opera 9.5 and later
- Macintosh: Safari 3 and later, Firefox 1.x and later, Google Chrome
- Linux: Firefox 1.x and later

Simulations

Simulations are created in an interactive format that guides users through processes by completing prompted steps. These simulations are HTML and JavaScript based and do not use sound. They are formatted for a display of 1024x768 and will open in a new browser window or tab.

Helpful Hints

- Change your display to **1024x768** on your monitor.
- Press the **F11** key to maximize the display to full screen. NOTE: This cannot be done once the simulation begins as the program recognizes that as an incorrect keystroke. Clicking **F11** when the simulation is done will reset your browser display to normal view.
- Clicking the **Hint** button will provide additional help through the next step. **Back** moves the program back one step. **Quit** to exit the program.
- To return to this page at any time click the **Back** button in your **browser**.

Product Information

Campus Basics | Student Information | Assessment | Instruction | Census | Behavior | Health | Attendance | Fees | Grading and Standards | Ad hoc Reporting | User Communication | System Administration | Messenger | Survey | Portal | Special Education | State Edition | Scheduling | FRAM | Point-of-Sale (POS) | CampusID Creation

The following self-paced learning tools provide more information on a specific area of the product.

Campus Basics

For more information on Campus Basics, see the **General Campus Information**.

Self-Paced Learning Tool	Type	Description
Campus Basics	Video	Provides general information about Campus including navigating through the product and finding basic student information.

Student Information

See the **Student Information** section for more information.

Self-Paced Learning Tool	Type	Description
Student Information Tabs	Video	Provides an overview of Student Information Tabs.
Activity Course Setup	Video	Includes directions on creating activity courses.
Athletics Tab	Video	Provides information on using the Athletics Tab to track athlete eligibility.
Counseling Tools	Video	Provides information for school counselors to monitor student progress.
Credit Summary Tab	Video	Provides information on using the Credit Summary Tab to track a student's credits earned.
Defining Fees & Fees Maximums	Video	Includes instructions related to creating and defining fees. See the available Fees Simulations for the most recent information on Fees.
Grad Planner Process	Video	Describes the workflow of the Grad Planner.
Grad Planner Use	Video	Provides information on using the Grad Planner.

Program Participation LEP Tab	Simulation	The LEP tab allows schools and districts to manage Limited English Proficiency programs. This simulation walks through the process of entering LEP data for a student. Please note that this tool is read only for users on a State Edition of Infinite Campus.
LEP Services	Simulation	This simulation looks at how LEP Services can be created at the state level and pushed out to districts for use on the LEP Services tab. It also goes through the process of adding and customizing LEP Services which can be selected on the LEP Services tab, as well as how to use the tab to record information for a student. This is new in .1202.
LEP Accomodations Tab	Simulation	This simulation teaches users how to track and manage LEP Accommodations provided to a student during the school year. New in E.1210.
LEP Accomodation Types	Simulation	This simulation will walk users through the setup of LEP Accommodation Types from 3 different perspectives: State Edition sites, districts who are linked to a State Edition site and non-linked districts. New in E.1210.
Program Flags	Video	Describes the use and creation of Program Flags.
Assigning Flags	Simulation	Provides instruction on the process of assigning a flag to a particular student as well as mass assigning a flag to a group of students. Updated in E.1138.
Student Assessments	Video	Provides information on using the Assessment Tab of Student Information to manage student test scores.
Printing Transcript Reports	Video	Includes directions for printing student transcript reports.
Transcript Tab Overview	Video	Provides information on using the Transcript Tab to view and print student transcripts.
Editing Transcripts	Video	Includes directions for editing transcripts
Entering Transcripts	Video	Provides instructions for entering transcript information.
Transportation	Video	Provides information related to the Transportation Tab.
Walk-In Scheduler : Changing Future Schedule	Video	Includes instructions for changing a future course schedule through the Walk-In Scheduler.
Walk-In Scheduler : Elementary	Video	Includes information on using the Walk-In Scheduler in the context of an Elementary school.

Walk-In Scheduler : Brand New Schedule	Video	Provides directions for creating a new schedule through the Walk-In Scheduler.
Walk-In Scheduler : Changing Current Schedule	Video	Includes directions for changing a current schedule through the Walk-In Scheduler.
Walk-In Scheduler : Ending & Restoring	Video	Provides instructions for ending and restoring a schedule through the Walk-In Scheduler.
Medicaid (Student Information)	Video	Provides information on using the Medicaid portion of the Student Information section.
Generating the Activity Eligibility Report	Video	Includes directions for generating the Activity Eligibility Report.
Fee Reports and Ad hoc Tips & Tricks	Video	Includes tips for managing fee and Ad hoc reports. See the available Fees Simulations for the most recent information on Fees.
Student Fees	Video	Provides directions related to student fees. See the available Fees Simulations for the most recent information on Fees.
National Records Exchange	Video	Provides information on National Records Exchange. Learn about transferring and receiving student records from one Campus district to another.

Assessment

See the **Assessment** section for more information.

Self-Paced Learning Tool	Type	Description
Online Assessments: Test Items	Video	Overview of Online Assessments and the creation of Test Items.
Online Assessments: Assessment Bank	Video	Overview of Online Assessments and the creation of items in the Assessment Bank.

Instruction

See the **Instruction** section for more information.

Self-Paced Learning Tool	Type	Description
Copy Assignments	Simulation	Interactive learning session on using the Copy Assignments feature of Assignments.
Create and Score Assignments	Simulation	Interactive learning session on creating and scoring assignments in the new Assignments tool.
Grade Book Set Up	Simulation	Interactive learning session on setting up how grade book will calculate grades based on categories and weighting.
New Tools for Teachers 1: Assignments Tool Workflow	Video	YouTube video on the new assignments tool workflow. Setting up grading calculations, categories, and assignments, including scoring assignments
New Tools for Teachers 2: Student Groups	Video	YouTube video on using the new Student Groups feature.
New Tools for Teachers 3: Daily Planner	Video	YouTube video on using the new Daily Planner tool.
New Tools for Teachers 4: Copy Assignments	Video	YouTube video on copying assignments between sections and courses, including from one year to the next.
New Tools for Teachers 5: Assignment Marks	Video	YouTube video on using Assignment Marks in scoring.
Grade Book Codes	Video	Includes instructions for adding Grade Book Codes, such as Late, Exempt, or Missing, to the Grade Book.
Roster	Video	Provides directions for managing the roster.
Seating Charts	Video	Provides directions for managing seating charts.
Standards-based Grade Book	Video	Provides instruction in using the standards-based grade book.
Instruction Attendance	Video	Includes directions for how teachers can take attendance.

Teacher Preferences	Video	Includes information regarding how teachers can set system preferences by section.
Traditional Grade Book	Video	Provides directions for using the traditional grade book.
Instruction Reports	Video	Provides directions for generating Instruction Reports.
Grading by Task and Student	Video	Provides instruction on using the Grading by Task and Grading by Student tools in the Instruction Module.
1 - Back to School Survival	Video	TeacherTube video on setting up Newsletters to be published in the Portal.
2 - Assignments from Beginning to End	Video	TeacherTube video on looking at assignment data to alter instruction.
5 - Grading Process	Video	TeacherTube video on confirming if you're ready to post grades.
Assignment Submission via Portal	Simulation	Learn to enable assignment submission, view what students will see on the Portal and what can be submitted, and see the teacher view once assignments have been turned in.
Copy Categories	Simulation	Learn to copy categories to other sections using the Copy Categories tool, available in E.1206
Create an Activity	Simulation	Learn to create an Unscored Activity, now created from the Assignment Editor. New in E.1206.
Create an Assignment	Simulation	Learn to create an assignment. Updated for E.1206.
Managing Files and Resources in the Assignments Tool	Simulation	Learn to attach resources to a particular assignment for students to download and use through the Digital Content Repository as well as reviewing and grading student submissions. New in E.1214.
Assignment Submission	Video	Overview for setting up assignment submission.

Census

See the Census section for more information.

Self-Paced Learning Tool	Type	Description
Add Address	Video	Provides instruction for adding an address to be used in census information.
Add People	Video	Provides instruction for adding a person.

Census Tabs	Video	Includes a general overview of Census Tab options.
Census Wizard	Video	Provides directions for using the Census Wizard to assemble and populate households.
Changing Household Address(es)	Video	Includes instructions for changing a household's address.
Changing Household Name and/or Phone	Video	Includes instructions regarding changing a household name or phone number.
Changing Home Phone and Contact Information	Video	Includes instructions for changing a home phone and other contact information.
Ending Household Memberships and Changing Identities	Video	Provides instructions for ending household memberships and changing identities.
Splitting a Household	Video	Includes directions for splitting a household, such as in the case of a divorce.
Census Theory	Video	Provides general information regarding key data elements within the Census Module.
Census Reports and Ad hoc Tips & Tricks	Video	Includes useful tips concerning census reports and Ad hoc.

Behavior

See the **Behavior** section for more information.

Self-Paced Learning Tool	Type	Description
Behavior Letter Wizard	Video	Provides directions for using the Behavior Letter Wizard to create disciplinary letters based on predefined criteria.
Behavior Messenger	Video	Includes instructions for using the Behavior Messenger to create message templates about behavior events.
Behavior Referral	Video	Includes directions for using the Behavior Referral Form to record a behavior event.
Behavior Reports	Video	Provides instructions for generating reports for reviewing and monitoring student behavior.
Student Behavior Tab	Video	Provides information about the Student Behavior Tab.
Create a Behavior Resolution	Simulation	Learn to create a behavior resolution to display in the Resolution list.
Create a Behavior Event	Simulation	Learn to create a behavior event to display in the Event list.

Record Detention Time Served by an Individual Student	Simulation	Learn to record detention time for an individual student on the General Student Information Behavior tab. Available in the E.1134 release.
Detention Tracker	Simulation	Learn to use the Detention Tracker tool, available in the E.1134 release.
Add Behavior Event with No Detention Type	Simulation	Learn to create a behavior record on the General Student Information Behavior tab with no detention type and including points. Updated in E.1134.
Add Behavior Event with Detention Type	Simulation	Learn to create a behavior record on the General Student Information Behavior tab including a detention type. Updated in E.1134.
Behavior Incident Management Enhancements	Video	Overview of the enhancements to Behavior expected in E.1230.
Behavior Referral	Simulation	Provides instructions for creating a behavior referral under the new incident-centric Behavior module. Available in E.1230.
Behavior Admin	Simulation	Learn to use the new Behavior Admin tools to manage Resolution and Event types. Available in E.1230.

Health

See the Health section for more information.

Self-Paced Learning Tool	Type	Description
Adding Medication for a Student	Video	Provides instructions for adding medication information for a student.
Conditions & Treatments	Video	Includes directions for managing the conditions and treatments assigned to a student.
Health Office Visits	Video	Includes instructions regarding how to us the Health Office Visits Tab to record the time and reason for student visits.
Immunizations	Video	Provides directions for using the Immunizations tab to track which students have received what immunizations.
Medication Appointments	Video	Provides instructions for creating and managing appointments for medication to be administered to students.
Reduce Dose Count Tool	Video	Includes information about the Reduce Dose Count Tool.

Screenings	Video	Provides information regarding the Screenings Tab, which stores health screening information for the student.
Medicaid Module (Batch Entry & Reports)	Video	Includes information about both Medicaid Batch Entry and Medicaid Reports.
Health Reports and Ad hoc Tips & Tricks	Video	Includes useful tips for generating Health and Ad hoc Reports.
Refill Medication	Simulation	The Refill Medication tool on the Medications tab in Health allows a user to refill any medication that has already been recorded for a student. New in E.1202.

Attendance

See the **Attendance** section for more information.

Self-Paced Learning Tool	Type	Description
Attendance Dialer : Creating a Template	Video	Includes directions for creating a template in the attendance dialer.
Attendance Dialer : Running & Scheduling	Video	Provides instructions for running and scheduling attendance dialer templates.
Attendance For Elementary Schools	Video	Provides direction for administering attendance specifically in an Elementary school.
Attendance For Secondary Schools	Video	Includes instructions for administering attendance specifically to a Secondary school.
Attendance Letters : Creating a Template	Video	Includes directions for creating a template attendance letter.
Attendance Letters : Printing & Generating	Video	Provides directions for generating and printing attendance letters.
Attendance Letter Wizard	Video	Includes information regarding the attendance letter wizard.
Attendance Reports	Video	Includes information related to various attendance reports.
Daily Attendance	Simulation	Using the Daily Attendance tool, updated in E.1138.
Attendance Register	Simulation	Printing whole and half day absences for students using the Attendance Register report.

Fees

See the **Fees** section for more information.

Self-Paced Learning Tool	Type	Description
Adjust Fees for an Individual Student	Simulation	Interactive learning session on adjusting fees for a single student via the Student Information General tabset.
Adjust Fees for an Individual Student by Household	Simulation	Interactive learning session on adjusting fees for a single student via the Census Household tabset.
Assign Fees to a Student in a Household	Simulation	Interactive learning session on assigning fees for one or more students in a household.
Adjust Fees for an Individual Student	Simulation	Interactive learning session on adjusting fees for a single student via the Student Information General tabset.
Assign Fees to a Group of Students	Simulation	Interactive learning session on assigning fees using the Fees Wizard to a group of students.
Define School and District Fees	Simulation	Interactive learning session on creating fees for use by school and district.
Record Payments of Fees	Simulation	Interactive learning session on recording a student's payment of multiple fees on the Student Fees tab.
Record Payments of Fees by Household	Simulation	Interactive learning session on recording a fee payment through the Household Fees editor.
Past Practice and Maintenance of Data	Simulation	Interactive learning session designed to determine what, if any, data clean-up is needed by your district to fully utilize the enhanced fees functionality.
Deposits and Surplus Balances	Simulation	Interactive learning session on making deposits and handling surplus balances which can be used to pay for future fee assignments. .
Marking Fees as Uncollectible Using Fees Wizard	Simulation	Interactive learning session on writing off fees as uncollectible for a group of students.
Voiding a Fee, Payment, or Adjustment	Simulation	Interactive learning session on voiding a fee assignment, payment or adjustment in order to correct an error.
Marking Fees as Uncollectible for an Individual	Simulation	Interactive learning session on writing off fees as uncollectible for a single student from the Student Information General tabset.

Fee Reports	Simulation	Interactive learning session on using the three fee reports.
Fee Audit Report: Payments Received	Simulation	Interactive learning session on using the Fee Audit report to identify students who have made fee payments.
Fee Audit Report: Overpaid Fees	Simulation	Interactive learning session on using the Fee Audit report to find students who have overpaid fees.
Fee Billing Batch	Simulation	Interactive learning session on using the Fee Billing Batch report to build a billing statement for each student in a school who has a balance due.
Fee Receivable Summary	Simulation	Interactive learning session on generating a report that includes both a summary of all fees as well as detailed fee information.
Print Fee Billing Statement	Simulation	Interactive learning session on generating a fee statement for an individual student.

Grading and Standards

See the **Grading and Standards** section for more information.

Self-Paced Learning Tool	Type	Description
Standards Bank Improvements	Simulation	In this simulation, we will take a look at the changes that have been made in to the Standards Bank in E.1202.

Ad hoc Reporting

See the **Ad hoc Reporting** section for more information.

Self-Paced Learning Tool	Type	Description
Selection Editor	Video	Provides details on using the Selection Editor, included in the Filter Designer, as a way of selecting specific students.
Using Saved Filters	Video	Provides information on saving filters for future use for the creator of the filter and other staff members in the school.
Ad hoc Query Wizard	Video	Provides information on using the Query Wizard.
Report Designer & Builder	Video	Provides details on using the Report Designer and Report Builder tools.
Report Builder: Generate Form Letters	Simulation	Learn to generate form letters using the Report Builder tool.

Report Designer: Create a Form Letter Template	Simulation	Learn to create a form letter template using the Report Designer.
Data Analysis	Video	Provides information on using the Data Analysis feature.
Create a Query of Course Data	Simulation	Interactive learning session on creating an ad hoc query using the Query Wizard on Course Data.
Create a Query of Person Data Using the Filter Designer	Simulation	Updated for E.1126. Interactive learning session on creating an ad hoc query using the Query Wizard on Person Data matching user-defined criteria.
Create a Query of Person Data	Simulation	Interactive learning session on creating an ad hoc query using the Query Wizard on Person Data.
Create a Query of Student Data Using the Filter Designer	Simulation	Updated for E.1126. Interactive learning session on creating an ad hoc query using the Query Wizard on Student Data matching user-defined criteria.
Create a Query of Student Data	Simulation	Interactive learning session on creating an ad hoc query using the Query Wizard on Student Data.
Ad Hoc - Create a Static Student List	Simulation	Interactive learning session on creating a static student filter using the Selection Editor.
Create a Static Student List Using the Selection Editor	Simulation	Updated for E.1126 and higher.Interactive learning session on creating a static student filter using the Selection Editor.
Selection Editor Filtering	Simulation	Learn to use the new filtering options in the Selection Editor tool located in Ad Hoc Reporting. Available in E.1206..
Create a Query of Course Data	Simulation	Learn to create meaningful subsets of data in Ad Hoc Reporting based on user defined criteria.

User Communication

See the User Communication section for more information.

Self-Paced Learning Tool	Type	Description
Editing the Banner	Video	Includes instructions for changing the banner which supplies information for campus users.
User Communication	Video	Provides information regarding user communication including User Notices.

System Administration

See the **System Administration** section for more information.

Self-Paced Learning Tool	Type	Description
Create a Behavior Resolution	Simulation	Learn to create a behavior resolution to display in the Resolution list.
Create a Behavior Event	Simulation	Learn to create a behavior event to display in the Event list.
Defining Behavior Events and Resolutions in System Administration	Video	For version E.1130 and prior - Includes instructions concerning managing Behavior Events and Resolutions in System Administration.
Assigning Lockers	Video	Provides instructions for assigning lockers to students.
Lockers - End of Year Process	Video	Includes directions for how to prepare lockers at the end of the year.
Locker Setup	Video	Includes general information for locker setup.
Campus Messenger with Voice	Video	Provides information on how to use Campus Messenger with Voice.
Importing Student Photos	Video	Includes directions for importing student photos.
System Administration - Email Messenger	Video	Provides directions for using the email messenger.
Medicaid (System Administration)	Video	Provides information regarding Medicaid from the perspective of the System Administrator.
Grade Book Usage Report	Video	Includes instruction for generating the Grade Book Usage Report.
System Administration Setup for Health Office Visits	Video	Provides instructions on setting up health office visits.
Traditional Grading Setup	Video	Provides guidance on creating grading scales, score groups, grading tasks, and credit groups.
Standards Setup	Video	Includes information on creating rubrics and standards banks.

Creating Flags	Simulation	Provides instruction on the creation of flags used to notify staff of important information pertaining to a particular student. Updated in E.1138.
Assessment Copy	Simulation	This simulation features the Assessment Copy tab which allows a district or state to copy assessments that have already been created in Campus. This feature is new in E.1202.
National Records Exchange Registration	Simulation	Walks users through the registration process for National Records Exchange (NRE).
Enrollment Roll Forward with End Date	Simulation	Learn to use the enhanced Enrollment Roll Forward tool. There is a new End Date feature which allows students to roll forward if their end date is on the last day of the term. Available in E.1206.
Register for Campus Digital Repository	Simulation	Walks system administrators through the process of enabling the Campus Digital Repository to allow teachers to utilize the Assignment Resource Attachment functionality. New in E.1214.
Configure Digital Repository for Assignment Upload	Simulation	A walk-through for system administrators to enable and configure the Digital Repository for use within the Instruction module. New in E.1214.
Account Management	Simulation	This walk-through for Campus Portal users goes over accessing the Account Management tool to manage security preferences and establish an email address for recovering forgotten passwords. New in E.1218.
Enable Password Reset	Simulation	Learn how to turn on Password Reset functionality allowing Campus Portal and Application users the ability to recover passwords and manage their account security preferences. New in E.1218.
Enable E-Signature	Simulation	Enable Electronic Signature functionality which grants users the ability to submit legally binding signatures for online applications and forms. New in E.1218.

Messenger

See the Messenger section for more information.

Self-Paced Learning Tool	Type	Description
Campus Messenger with Voice Overview	Video	Provides general information related to Campus Messenger with Voice.
Emergency Messenger	Video	Includes instructions for how to use the emergency messenger to send immediate messages to contacts.
Message Builder	Video	Includes directions for creating and sending messages to guardians.

Messenger Reports	Video	Provides information regarding various messenger reports.
Staff Messenger	Video	Provides directions for using Messenger to give information specifically to staff.
Establishing Contacts	Video	Includes directions for creating and and managing contacts.
WYSIWYG Editor	Video	Includes information on how to use the WYSIWYG editor (What You See Is What You Get).
Student Messenger Tools	Video	Provides directions for using the Missing Assignment and Failing Assignment Schedulers.
Reviewing Sent Messages	Video	Provides directions for reviewing sent messages.
Text Messenger Video	Video	Learn about setting up Text Messenger.

Survey

See the **Surveys** section for more information.

Self-Paced Learning Tool	Type	Description
Adding Respondents	Video	Includes instructions for adding respondents to an already created survey.
Survey Messenger	Video	Includes directions for using the Survey Messenger to notify respondents of a specific survey.
Survey Reports	Video	Provides instruction related to Survey Reports, which track survey respondents.
Types of Questions	Video	Includes information regarding types of questions asked in a survey.
Creating a New Survey	Video	Provides directions for creating a new survey.

Portal

See the **Portal** section for more information.

Self-Paced Learning Tool	Type	Description

Campus Portal Preferences	Video	Provides instruction for setting Campus Portal Display Options and Self Service Options.
Creating Portal Accounts	Video	Includes directions for creating Portal accounts for staff or guardians.
Campus Portal for Parents	Video	A YouTube video walk-through guide for parents on understanding and navigating the Campus Portal.
Campus Portal Self Service Demo	Video	Review the new Campus Portal Self Service options that allow parents to submit requests to modify contact information and learn how to process those changes.
Campus Mobile Portal App for Apple Devices	Video	A YouTube video for parents and students on using the Campus Mobile Portal App for iOS devices available free in the App Store. A non-YouTube version of this video is available in the Video Library on the Home Page under the Portal Category.
Campus Mobile Portal for Android Devices	Video	Introducing your parents and students to the new Android App for Campus Mobile Portal? This YouTube video walks through the process of downloading the app, entering district and user information, and navigating through the Campus Mobile Portal. A non-YouTube version of this video is available in the Video Library on the Home Page under the Portal Category.
Assignment Submission via Portal	Simulation	Learn to enable assignment submission, view what students will see on the Portal and what can be submitted, and see the teacher view once assignments have been turned in.

Special Education

See the Special Education System Administration and the Student Information Special Education sections for more information.

Self-Paced Learning Tool	Type	Description
Special Education (SPED) Contact Log	Video	Includes instructions for using the Contact Log to track a contacts made, with guardians or staff, and conferences with students.
Special Education (SPED) Documents	Video	Provides directions for managing Special Education-related documents.
Special Education (SPED) IEP & Plan Copy Wizard	Video	Includes directions for copying IEP and Special Education Plans.

Special Education (SPED) Team Members	Video	Provides instructions for managing and tracking Special Education team members.

State Edition

See the **State Edition Process Information** section for more information.

Self-Paced Learning Tool	Type	Description
Introduction to Infinite Campus State Edition	Video	Introduction to the overview and theory of State Edition.
Strict Prevent with Syncing (Enrollment overlaps)	Video	Describes a system preference which prevents students having multiple primary enrollments.
Verification Settings (State Level Information) for State Edition	Video	Provides information regarding how to set preferences controlling how the Verification Summary Tool will be used.
State Person Identity Verification Report for State Edition	Video	Includes instructions on how to use the State Person Identity Verification Report to compare identity records between district and state levels.
Verification Summary for State Edition	Video	Provides directions for using the Verification Summary Tool to verify the proper synchronization of records.
Census Adding Students Using the Student Locator for State Edition	Video	Includes directions for adding students using the Student Locator in State Edition.
Census Add Person for State Edition Customers	Video	Includes instruction for using the Add Person function in State Edition.
Pre-AYP Audits	Video	Provides instructions for performing a Pre-AYP audit to check for data accuracy.
State Edition User Notices	Simulation	User Notices can be created in State Edition and delivered to all or selected districts within the state. New in E.1230.
State Edition Course Completion Tracking	Simulation	State Edition Users will learn how to gather and view Course Completion data based on Transcript entries posted at the District level. New in E.1230

Scheduling

See the **Scheduling** section for more information.

Self-Paced Learning Tool	Type	Description
Roster Setup Tab and Copy Wizard	Video	Provides instructions on how to set up and copy rosters.
Scheduling Reports	Video	Includes information related to various Scheduling reports.

FRAM

See the FRAM section for more information.

Self-Paced Learning Tool	Type	Description
FRAM Eligibility Editor	Video	Using the new Eligibility Editor.
FRAM Eligibility Import Wizard	Video	This tutorial will guide you through the process of importing eligibility information.
Food Service - Processing Educational Benefits and Meal Benefits Applications	Video	This video covers changes in processing Educational Benefits Applications and Meal Benefits Applications. Please note this video is 17.5 minutes and is best viewed in the 1024x768 format.

Point-of-Sale (POS)

See the *Point-of-Sale (POS) * section for more information.

Self-Paced Learning Tool	Type	Description
Account Management Wizard - Inactivate Accounts	Simulation	Learn to inactivate accounts using the Point of Sale Account Management Wizard.
Account Management Wizard - Removing PINS	Simulation	Learn to use the Point of Sale Account Management Wizard to remove PINS from inactive accounts.
Account Management Wizard – Inactive Accounts and PINS	Simulation	Learn to use the Point of Sale Account Management Wizard to inactivate accounts and remove PINS.
Account Management Wizard - Adjust Balances	Simulation	Learn to use the Account Management Wizard to zero balances for inactive accounts.
Account Management Wizard - Transfer Patron Accounts	Simulation	Learn to transfer a patron account from a family account to an individual account using the Point of Sale Account Management Wizard.

Account Management Wizard - Transfer Patron Accounts to Family	Simulation	Learn to use the Point of Sale Account Management Wizard to combine two individual accounts into a family account.

Campus Community Videos

A series of self-paced learning tools are available for view on the Homepage in the Video Library gadget. These videos require users to be logged into the Community for viewing, so there is no direct link available. Click here to go to the expanded view of the Video Library and select **Community Tour** on the left-side menu.

CampusID Creation

For more information on using the Campus Community, see **Community Help** or click the Question Mark/Help icon at the top of the page.

Self-Paced Learning Tool	Type	Description
Create a Campus ID from the Index Outline	Video	A YouTube version walking users through the process of Creating a CampusID from the Index Outline. A non-YouTube version of this video is available in the Community Video Library. Select Community Tour on the menu.
Creating a Campus Community Account	Video	This video covers the creation of a Campus Community Account and CampusID from the new toolbar link, available in E.1150.